

## Chaperones and Drivers

Parents, volunteers and Teachers are required to carefully follow the guidelines below for drivers and chaperones on field trips.

- While on school trips, the teacher of the class is the leader of the group and the activities. Absolutely no changes to the itinerary should be made by accompanying chaperones without consultation with the teacher.
- All parent drivers and chaperones need to check in at the office prior to departure with their driver's license and auto insurance card. If parents regularly attend field trips as chaperones and drivers CWS recommends CPR and First Aid training.
- All vehicles transporting students need to be in good working order and installed with operating seat belts. All laws regarding safety of children in motor vehicles must be closely followed (see below). This includes the child of the driver.
- Cars should be already full of gas and prepared and packed for the trip. No unauthorized stops are allowed. Parents may not purchase food or beverages for the students during the trip.
- Parents who are accompanying as chaperones and drivers must ensure that all electronic entertainment devices are switched off in their vehicles during the field trip.
- The teacher will choose the seating arrangements in vehicles, (who travels with whom), the division of the class into groups as necessary, and the sleeping arrangements of students on overnights. The teacher may delegate the preparation of group meals to parents or students, but will approve of the menu in advance of the trip.
- No alcohol or tobacco may be used on a CWS sponsored field trip or overnight trip. Within reason, parents should strive to follow the same packing list guidelines provided by the teacher, as the students.
- Students on CWS sponsored trips with an accompanying parent are subject to the same rules and conditions as all the other students. Parents may not change any of these rules for their own child. Parents may not purchase souvenirs or treats for their child during the trip.

Teachers and volunteer drivers will abide by the Oregon Child Occupant Protection laws when transporting children (including their own) in motor vehicles on school sponsored outings. These laws include:

**Child Restraint Law:** Child passengers must be restrained in approved child safety seats until they weigh 40 pounds. Infants must ride rear facing until they reach both one year of age and 20 pounds.

**Booster Seat Law:** Children over 40 pounds must use a booster seat until they are age 8 OR 4'9" in height.

**Safety Belts:** A child taller than 4'9" or age 8 or older must be properly secured with the vehicle's safety belt. The child is properly secured if the lap belt is positioned low across the thighs and the shoulder belt is positioned over the collarbone